

Student Name:

DATE:

## Degree Planning Worksheet

# BS IN BUSINESS ADMINISTRATION

This worksheet is designed to help you plan and track your progress toward your degree. It lists all of the graduation requirements in the recommended sequence. For full course descriptions, please refer to the current undergraduate *Catalog*.

<b>SEQUENCE</b>	<b>COURSE TAKEN OR TRANSFERRED</b>	<b>SEMESTER TAKEN OR CREDIT REMAINING</b>
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*Courses are listed in the order in which students should take them. Changes in courses and order may affect other elements of the degree plan.*

*Recommendations will differ for specific majors. Refer to catalog for alternatives to recommended general education requirements (GERs). Courses used for GERs may not be used in the major or minor.*

<b>FIRST COURSES (13 credits) Take within first 18 credits. Take placement exams before registering for English and math courses.</b>		
EDCP 100 (3) <i>Recommended elective</i>		
LIBS 150 (1) <i>GER course</i>		
WRTG 101 or WRTG 101X (3) <i>GER course</i>		
MATH 106 or higher-level math course (3) <i>GER course</i>		
◆ BMGT 110 (3) or prior business experience. <i>Required for major. Note: students with business experience should substitute a supplemental major course in last 60 credits of study</i>		
<b>INTRODUCTORY COURSES (19 credits) Take within first 30 credits.</b>		
ECON 201 (3) <i>Behavioral/social science GER course and related requirement for major</i>		
NSCI 100 and NSCI 101 (4) <i>Or other biological/physical science GER course with related lab</i>		
WRTG 291 (3) <i>Or other writing GER course except WRTG 288 or WRTG 486A/B</i>		
IFSM 201 or CMST 303 (3) <i>First computing GER course</i>		
◆ ACCT 220 (3) <i>Required for major</i>		
PHIL 140 or foreign language course (3) <i>Or other first arts/humanities GER course (not ARTH or HIST)</i>		
<b>FOUNDATION COURSES (24 credits) Take within first 60 credits.</b>		
◆ STAT 230 (3) <i>Or STAT 200. Required for major</i>		
PSYC 100 or SOCY 100 (3) <i>Or other non-ECON behavioral/social science GER course</i>		
◆ ACCT 221 (3) <i>Required for major</i>		
BIOL 101 or ASTR 100 (3) <i>Or other 3-credit biological/physical science GER course</i>		
ECON 203 (3) <i>Related requirement for major</i>		
HIST 142 or HIST 157 (3) <i>Or any ARTH or HIST (except ARTH 100) for second arts/humanities GER course</i>		
IFSM 300 (3) <i>Or ACCT 326 for second computing GER. Related requirement for major</i>		
SPCH 100 or WRTG 390 (3) <i>Or other writing or speech GER course</i>		

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# BS IN BUSINESS ADMINISTRATION

SEQUENCE <i>36 total credits for major, of which at least half must be upper-level and at least half taken through UMUC.</i>	COURSE TAKEN	SEMESTER TAKEN OR CREDIT REMAINING
<b>ADDITIONAL REQUIRED COURSES FOR MAJOR AND DEGREE (24 credits)</b> Take after introductory/foundation courses.		
◆ BMGT 364 (3) <i>Required for major</i>		
WRTG 394 or WRTG 394X (3) <i>Or other upper-level advanced writing GER course</i>		
◆ MRKT 310 (3) <i>Required for major</i>		
◆ BMGT 380 (3) <i>Required for major</i>		
◆ HRMN 300 (3) <i>Required for major</i>		
◆ FINC 330 (3) <i>Required for major</i>		
◆ BMGT 392 (3) <i>Or other supplemental major course (any ACCT, BMGT, ENMT, FINC, HRMN, MRKT, or MGST)</i>		
◆ BMGT 496 (3) <i>Required for major</i>		
<b>CAPSTONE COURSE FOR MAJOR (3 credits)</b> To be taken after all other courses for the major		
◆ BMGT 495 (3) <i>Required for major</i>		
<b>MINOR OR ELECTIVES (15 credits, at least 9 credits upper level for minor)</b> Complete in last 60 credits along with major courses.		
See requirements of individual minor.		
Recommended minors: human resource management, marketing, finance, or other business-related minor		
<b>ADDITIONAL ELECTIVES (22 credits)</b>		
Choose any courses to meet 120 credits for degree. Note minimum requirements for upper-level coursework.		
Complete in last 60 credits along with major and minor courses.		
Recommended: Calculus (MATH 140) for those continuing to graduate school. Please note prerequisite of MATH 108 or MATH 115.		
<b>TOTAL: 120 CREDITS</b>		
<b>CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS</b> See catalog for overview of all requirements.		
<input type="checkbox"/> 30 credits at UMUC, including at least half of the major and minor and 15 upper level credits.	<input type="checkbox"/> All General Education Requirements.	
<input type="checkbox"/> 45 upper-level credits, including half the credit for the major and for the minor.	<input type="checkbox"/> Grade of C or better in all courses for the major and minor.	
<input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor.	<input type="checkbox"/> Overall GPA of at least 2.0.	
<input type="checkbox"/> Prerequisites for major and minor courses, if needed.	<input type="checkbox"/> At least half the credit for the major earned through graded coursework.	
	<input type="checkbox"/> Total 120 credits.	
NOTES:		