

Be Smart.  
Reply Today.

20645

## Smart Choices

UMUC offers a full range of undergraduate and graduate degree and certificate programs—including the MBA, Global MBA, and Doctor of Management—with areas of specialization in high-demand disciplines like:

- ◆ Accounting
- ◆ Advertising, marketing, and public relations
- ◆ Biotechnology
- ◆ Business and financial management
- ◆ Computer and information science
- ◆ Criminal justice/forensics
- ◆ Education
- ◆ Emergency management
- ◆ Health care administration
- ◆ Homeland security management
- ◆ Human resources management
- ◆ Information assurance/security
- ◆ Paralegal studies

### AND MANY MORE!

For a complete listing of UMUC degree programs and majors, go to [www.umuc.edu/employers](http://www.umuc.edu/employers), or call Career Services at 800-888-UMUC.



### University of Maryland University College Career Services

Room 2270 (SFSC)  
3501 University Boulevard East  
Adelphi, Maryland 20783

E-mail: [careerservices@umuc.edu](mailto:careerservices@umuc.edu)

Telephone: 301-985-6785 or  
800-888-UMUC ext. 6785

Web: [www.umuc.edu/careerservices](http://www.umuc.edu/careerservices)

### ABOUT UMUC

UMUC has earned a worldwide reputation for excellence as a comprehensive virtual university and, through a combination of classroom and distance-learning formats, provides educational opportunities for lifelong learning to adult students in Maryland, as well as throughout the United States and the world.

UMUC serves its students through career-oriented undergraduate and graduate degree and certificate programs and noncredit leadership development programs, as well as conference services at its Inn and Conference Center in Adelphi, Maryland. Its worldwide faculty is distinguished by their professional experience, academic achievement, and ability to foster student learning in both on-site and online classes. For more information regarding UMUC and its programs, visit [www.umuc.edu](http://www.umuc.edu).

UMUC is a constituent institution of the University System of Maryland.

## Looking to Hire Smart Employees?

# Now That's Smart

Research • Recruit • Hire

Through  
Career Services  
at University  
of Maryland  
University College

[www.umuc.edu/careerservices](http://www.umuc.edu/careerservices)

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## Smart Options

UMUC's Office of Career Services offers employers a wealth of resources to help you find the employees you need—with the skill sets you demand.

**RECRUIT ONLINE**—save time and money by researching and recruiting online, from the comfort of your office.

**GET THE WORD OUT**—arrange information sessions for your organization, either on-site or online, with the help of Career Services staff. It's easy!

**TARGET SPECIFIC STRENGTHS**—reach current students and graduates in the disciplines and degree programs you choose. Career Services will help.

**USE CAREERQUEST**—post jobs and browse student résumés 24 hours a day, seven days a week.

**USE CAREERCONNECTION**—reach more prospects with weekly e-mails that list new job postings.

**USE CAREERNETWORK**—get timely announcements of all recruiting events, both online and on-site.

**SCHEDULE INTERVIEWS**—set up on-site or telephone interviews quickly and easily with the help of Career Services personnel.

**"TRY BEFORE YOU BUY"**—UMUC's Cooperative Education program allows you to hire talented undergraduates for short-term full- or part-time positions—without obligation.

## Smart Educators

For 60 years, University of Maryland University College (UMUC) has maintained a singular focus—meeting the higher education needs of adults in the workforce.

## Smart Students

- ◆ UMUC students are different than their college-age peers.
- ◆ More mature. More experienced.
- ◆ Many have served tours of duty in the military. Some already hold leadership positions in the public or private sectors.
- ◆ Most balance the responsibilities of jobs and families with the demands of higher education.
- ◆ They come to UMUC looking for a no-nonsense university education that delivers the knowledge and skills they need to succeed in a global marketplace and a competitive job market.

Hands-on.  
Real-world.  
Real-time.

## Real Smart.

## Not Just Smart, Committed.

At UMUC, we don't believe that education ends at graduation.

We're committed to lifelong learning, and we constantly strive to deliver the programs and services our students need to compete in challenging job markets and a global economy.

## YOU can count on UMUC

to offer the training and professional development courses your employees need to stay on the cutting edge.

### NATIONAL LEADERSHIP INSTITUTE

Offers innovative development programs to prepare high-potential employees for leadership roles and improve the performance of management teams.

### GRADUATE AND UNDERGRADUATE CERTIFICATES

UMUC offers more than 80 career-enhancing certificate programs to help students update their knowledge in a given field.

### AND MORE!

UMUC GRADUATE  
DEANNA BANKS,  
BACHELOR OF SCIENCE

## Be Smart. Reply Today.

Use this Employer Fast Action Reply Card or call 800-888-UMUC ext. 6785.

**Yes! I want to learn more about the ways UMUC's Office of Career Services can help me hire the right employees.**

DR.  MR.  MS.

NAME

COMPANY NAME

ADDRESS

ADDRESS

CITY

STATE

ZIP

E-MAIL

TELEPHONE (DAYTIME)

**Best time of day to reach me:**

**I am interested in:**

- Recruiting UMUC graduates for full-time positions
- Hiring undergraduate Cooperative Education students for special assignments and projects

**Please send me information about:**

- UMUC's Leadership Development Programs
- Undergraduate degree and certificate programs
- Graduate degree and certificate programs



University of Maryland University College

06-LIB-014